

To: City decision makers (could include city council members, traffic commission members, head of DPW, city transportation or mobility director/planner, cc fellow advocates, etc.)

Subject: Pedestrian safety concern: [Issue]

Dear [_____],

My name is [_____] and I am a pedestrian advocate and concerned resident of the [_____] community. I am writing to you today to express my concern regarding [_____].

Describe problem in detail, mentioning:

- *What exactly is occurring/what you've observed,*
- *Where it is happening,*
- *Who it is impacting,*
- *Why this is important*

It is crucial that we prioritize pedestrian safety and take immediate steps to address this pressing concern. To that end, we strongly urge the municipality to take action and to consider the following recommendations:

1. *Make some suggestions that the city could implement to resolve th _____ is issue*
2. *[e.g., Enhance visibility by installing adequate street lighting along sidewalks and crossings.]*

By adopting these recommendations, we can create a safer and more pedestrian-friendly [municipality], protecting lives and contributing to a thriving and vibrant community. Our city has the potential to set an example for others in prioritizing pedestrian safety and planning that values the well-being of all its residents.

Thank you for your time and consideration. Together, we can make a significant difference in the lives of pedestrians in our municipality.

Sincerely,

[_____]